

## MAKE A LARGE GROUP RESERVATION OR BOOK THE BANQUET ROOM AT MANOS FOR YOUR SPECIAL EVENT

## **Mano's Reservation Policies**

Thank you for considering Mano's for your special event. We aim to provide an exceptional experience for all our guests, especially those planning large gatherings. Below are our policies regarding large reservations, the booking of our banquet room and patio bookings.

## **Large Groups, Non-Private Dining**

Groups with 9+ guests are subject to an 18% gratuity.

Groups with 13+ guests are also subject to an 18% gratuity and are required to place a \$200 deposit with the restaurant (deposit returned as long as 75% of guests attend) with a 48 hour cancellation policy.

The manager on duty will return the deposit at the end of the event. If you forget, we can process the return over the phone.

Mano's has multiple dining areas with many table configurations to accommodate parties up to 70 guests. Please ask us about your options if you have a large party.

We would love to work with you on a set menu to ensure timely service and to control the budget of the event.

## Mano's Private Banquet Room Reservations

Mano's is proud to offer exclusive, private dining rooms for our guests. We have one large room with a maximum capacity of 64 guests. The same room can be divided into two rooms (with an accordion wall) with a maximum capacity of 32 guests in each room.

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To reserve the banquet room, a deposit is required.

- For groups of 1-24 guests, the deposit is \$200
- For groups larger than 24, the deposit is \$400

The deposit is returned as long as the group attends.

We would love to work with you on a set menu to ensure timely service and control the budget of the event.

Patio Reservations: We typically do not take reservations for the patio. However, we make exceptions for large parties. To book a large party outside, we must also reserve a space inside in case the weather is poor. Additionally, a minimum spend is required, which varies based on seasonality and demand. There will also be an 18% gratuity included.

**Minimum Spend**: The minimum spend required for booking our banquet room or patio varies based on seasonality and demand. During peak seasons (November to February), as well as on Fridays and Saturdays, the minimum spend is higher due to increased demand. Conversely, during low seasons (March to October) and on Sundays to Thursdays, the minimum spend is lower.

**TV Rental**: If you require the use of the TV in the banquet room, there is an additional rental fee of \$100 for the half room and \$150 for the full room. This rental fee goes towards the minimum spend.

**Service Charge**: A service charge of 18% gratuity is applied to groups of 9 or more guests.

**Cancellation Policy**: The banquet room has a 14 day cancellation window. Non-private large groups have a 48 hour cancellation policy.

\*\*\* If you book a large party with us, you are required to either sign our "Large Party Contract" or verbally agree to the policies in the contract before we can accept your booking. \*\*\*

We hope this information helps you in planning your event at Mano's. Please feel free to contact us for further assistance or to make a reservation.

Guest Signature	Today's Date	